

Financial Statements of

**THE LIVING CITY
FOUNDATION**

(OPERATING AS TORONTO AND REGION CONSERVATION
FOUNDATION)

And Independent Auditors' Report thereon

Year ended December 31, 2018



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INDEPENDENT AUDITORS' REPORT

To the Members of The Living City Foundation, operating as Toronto and Region Conservation Foundation

Opinion

We have audited the financial statements of The Living City Foundation, operating as Toronto and Region Conservation Foundation (the Entity), which comprise:

- the statement of financial position as at December 31, 2018
- the statement of revenue and expenditures and fund balances for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2018, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditors' Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.



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- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KPMG LLP

Chartered Professional Accountants, Licensed Public Accountants

Vaughan, Canada

May 8, 2019

THE LIVING CITY FOUNDATION

(OPERATING AS TORONTO AND REGION CONSERVATION FOUNDATION)

Statement of Financial Position

December 31, 2018, with comparative information for 2017

	2018	2017
Assets		
Current assets:		
Cash	\$ 3,028,764	\$ 1,248,513
Investments (note 2)	3,101,585	3,792,640
Accounts receivable	114,065	1,171,002
	<u>\$ 6,244,414</u>	<u>\$ 6,212,155</u>

Liabilities and Fund Balances

Current liabilities:		
Accounts payable and accrued liabilities (note 3)	\$ 1,589,965	\$ 2,422,714
Fund balances:		
Externally Restricted Funds (note 4)	4,673,682	3,892,904
Operating Fund deficit	(19,233)	(103,463)
	<u>4,654,449</u>	<u>3,789,441</u>
	<u>\$ 6,244,414</u>	<u>\$ 6,212,155</u>

See accompanying notes to financial statements.

On behalf of the Board:

_____ Director

_____ Director

THE LIVING CITY FOUNDATION

(OPERATING AS TORONTO AND REGION CONSERVATION FOUNDATION)

Statement of Revenue and Expenditures and Fund Balances

Year ended December 31, 2018, with comparative information for 2017

			2018	2017
	Externally Restricted Funds	Operating Fund	Total	Total
Revenue:				
Donations, grants and fundraising (note 1(d))	\$ 1,933,408	\$ 536,038	\$ 2,469,446	\$ 5,825,420
Investment interest	5,398	116,469	121,867	108,551
Change in investments	–	26,795	26,795	(2,985)
	1,938,806	679,302	2,618,108	5,930,986
Expenditures:				
Grants (note 3)	1,097,315	95,059	1,192,374	4,726,737
Contract services	–	94,841	94,841	95,449
Administration, operating and fundraising (note 5)	–	465,885	465,885	404,595
	1,097,315	655,785	1,753,100	5,226,781
Excess of revenue over expenditures	841,491	23,517	865,008	704,205
Fund balances, beginning of year	3,892,904	(103,463)	3,789,441	3,085,236
Transfer to operating fund	(60,713)	60,713	–	–
Fund balances, end of year	\$ 4,673,682	\$ (19,233)	\$ 4,654,449	\$ 3,789,441

See accompanying notes to financial statements.

THE LIVING CITY FOUNDATION

(OPERATING AS TORONTO AND REGION CONSERVATION FOUNDATION)

Statement of Cash Flows

Year ended December 31, 2018, with comparative information for 2017

	2018	2017
Cash provided by (used in):		
Operating activities:		
Excess of revenue over expenditures	\$ 865,008	\$ 704,205
Unrealized (gain) loss on investments	(26,795)	2,985
Change in non-cash operating working capital:		
Accounts receivable	1,056,937	(1,155,489)
Accounts payable and accrued liabilities	(832,749)	340,834
	<u>1,062,401</u>	<u>(107,465)</u>
Investing activities:		
Purchase of investments	–	(1,498,429)
Proceeds on maturity of investments	750,000	699,999
Change in investment interest receivable	(32,150)	(12,304)
	<u>717,850</u>	<u>(810,734)</u>
Increase (decrease) in cash	1,780,251	(918,199)
Cash, beginning of year	1,248,513	2,166,712
Cash, end of year	<u>\$ 3,028,764</u>	<u>\$ 1,248,513</u>

See accompanying notes to financial statements.

THE LIVING CITY FOUNDATION

(OPERATING AS TORONTO AND REGION CONSERVATION FOUNDATION)

Notes to Financial Statements

Year ended December 31, 2018

The Living City Foundation ("Foundation"), operating as Toronto and Region Conservation Foundation, develops public support and participation in the achievement of a liveable community through natural and cultural heritage resource conservation. The Foundation works to achieve its mission mainly through financial support of projects of Toronto and Region Conservation Authority ("Authority").

The Foundation was incorporated in 1961 by Ontario Letters Patent as a registered charitable organization and is exempt from income taxes under the Income Tax Act (Canada).

1. Significant accounting policies:

(a) Basis of accounting:

The Foundation has prepared these financial statements in accordance with Canadian accounting standards for not-for-profit organizations ("ASNPO"). ASNPO requires entities to select policies appropriate for their circumstances from policies provided in these standards. The following are the policies selected by the Foundation and applied in these financial statements.

(b) Fund accounting:

The Foundation uses the restricted fund method for reporting contributions subject to external restrictions. Expenditures for externally restricted projects and for scholarships awarded are charged to the appropriate fund. The Operating Fund, through unrestricted donations and other funding sources, uses revenue to pay the administrative, operating and fundraising costs of the Foundation.

(c) Revenue recognition:

Donations, grants and fundraising revenue are recorded when received or receivable if the amount to be received can be reasonably estimated, collection is reasonably assured and all revenue sources are allocated to the fund specified by the donor.

Interest income is recognized as revenue in the Operating Fund when earned, except where restrictions dictate that the income be allocated to a specific fund. Restricted investment income is recognized as revenue of the related fund.

THE LIVING CITY FOUNDATION

(OPERATING AS TORONTO AND REGION CONSERVATION FOUNDATION)

Notes to Financial Statements (continued)

Year ended December 31, 2018

1. Significant accounting policies (continued):

(d) Contributed good and services:

The Foundation recognizes contributed materials and services to the extent that fair value can be reasonably estimated and the materials and services are used in the normal course of the Foundation's operations and would have otherwise been purchased. In 2018, the Foundation recorded \$22,792 of such donations-in-kind (2017 - \$32,097).

Volunteers make a substantial contribution of time each year to assist the Foundation in carrying out its activities. Due to the difficulty in determining the fair value of such services, they are not recognized in these financial statements.

(e) Financial instruments:

Investments are initially recorded at fair value, which represents costs. Investments acquired prior to 2017 are irrevocably subsequently measured at fair value. Effective January 1, 2017, the Foundation has irrevocably elected to subsequently measure its investments acquired in the current year at amortized cost, and related transaction costs are expensed as incurred. All changes in fair value of the Foundation's investments acquired prior to 2017 are recorded in the statement of revenue and expenditures and fund balances.

All other financial instruments, including cash, accounts receivable, amounts due to the Authority and accounts payable and accrued liabilities are initially recorded at fair value, which represents cost, and subsequently measured at cost or amortized cost.

(f) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenditures during the year. Actual results could differ from those estimates.

THE LIVING CITY FOUNDATION

(OPERATING AS TORONTO AND REGION CONSERVATION FOUNDATION)

Notes to Financial Statements (continued)

Year ended December 31, 2018

2. Investments:

Investments comprise fixed income investments with the following interest rates and maturity date ranges:

	2018	2017
Corporate bonds (2.41% - 3.33%, December 8, 2020 - September 25, 2025)	\$ 1,297,221	\$ 1,545,653
Government bonds (1.77% - 2.40%, November 3, 2019 - December 1, 2022)	1,263,974	1,503,165
Guaranteed investment certificates (2.05% - 2.25%, May 8, 2019 - May 8, 2020)	540,390	743,822
	<u>\$ 3,101,585</u>	<u>\$ 3,792,640</u>

3. Amounts contributed to/from the Authority:

Included in grants expenditures are amounts paid to the Authority of \$1,091,256 (2017 - \$4,664,687) and grants to Environmental Leaders of Tomorrow program recipients of \$186,840 (2017 - \$23,913).

Included in accounts payable and accrued liabilities are amounts due to the Authority of \$1,573,600 (2017 - \$2,387,652), which are non-interest bearing, are unsecured and have no specified repayment terms.

4. Externally Restricted Funds:

	2018	2017
Project Funds:		
Environmental Projects Funds	\$ 2,644,897	\$ 2,511,615
Meadoway Campaign Fund	451,339	–
Paddle the Don Fund	446,474	445,012
Black Creek Pioneer Village Funds	441,851	385,540
Conservation Field Centres Funds	413,691	278,642
Sauriol and Buckles Fund	75,114	73,749
Durham Conservation Fund	52,067	51,121
Kortright Centre for Conservation Funds	7,748	4,487
Conservation Parks Funds	3,625	3,380
Ontario Conservation Journeys Program Fund (i)	97,167	95,402
B. Harper Bull Fellowship Awards Fund (ii)	39,709	43,956
	<u>\$ 4,673,682</u>	<u>\$ 3,892,904</u>

THE LIVING CITY FOUNDATION

(OPERATING AS TORONTO AND REGION CONSERVATION FOUNDATION)

Notes to Financial Statements (continued)

Year ended December 31, 2018

4. Externally Restricted Funds (continued):

(i) Ontario Conservation Journeys Program:

The Foundation holds funds for the Provincial Conservation Journeys program, administered in collaboration with the Authority and other Ontario conservation authorities. The fund was established to increase awareness and membership in various recreational programs of Ontario conservation authorities. In 2018, this fund earned investment income of \$1,765 (2017 - \$1,094).

(ii) B. Harper Bull Fellowship Awards Fund:

The B. Harper Bull Fellowship Awards Fund was established through a legacy from the Estate of Mr. B. Harper Bull and is supported by specified donations. Included in this fund is \$10,000, which is to be retained by the organization in perpetuity. The funds are invested in short-term investments and the related investment income is restricted and recognized in the fund and disbursed in the form of awards to students engaged in conservation and environmental studies, on a bi-annual basis. In 2018, this fund received donations of \$1,000 (2017 - \$1,500) and earned investment income of \$813 (2017 - \$567). Further in 2018, this fund disbursed scholarships of \$6,000 (2017 - \$8,000) and incurred costs of \$60 (2017 - \$59).

5. Administration, operating and fundraising expenditures:

	2018	2017
Salaries, wages, benefits and employee development	\$ 368,680	\$ 312,689
Gifts in-kind	17,419	6,000
Advertising and promotional materials	16,706	13,404
Software, equipment and communications	16,094	18,425
Event entertainment	13,795	12,430
Bank and credit card fees	11,424	10,048
Supplies	5,916	9,207
Audit and professional services	4,547	5,394
Insurance and permits	4,283	4,330
Travel, meals and accommodation	3,823	10,000
Other	3,198	2,668
	<u>\$ 465,885</u>	<u>\$ 404,595</u>

THE LIVING CITY FOUNDATION

(OPERATING AS TORONTO AND REGION CONSERVATION FOUNDATION)

Notes to Financial Statements (continued)

Year ended December 31, 2018

6. Financial risks:

(a) Interest rate risk:

The Foundation is exposed to interest rate risk with respect to its fixed income investments, because the fair value will fluctuate due to changes in market interest rates. The Foundation mitigates this risk through controls to monitor and limit concentration levels. There has been no change to the risk exposure from 2017.

(b) Liquidity risk:

The Foundation is exposed to the risk that it will encounter difficulty in meeting obligations associated with its financial liabilities. There has been no change to the risk exposure from 2017.